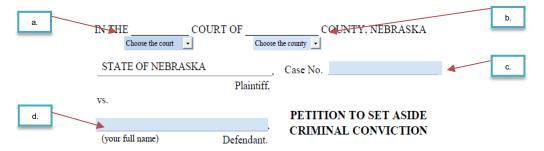
INSTRUCTIONS FOR COMPLETING THE PETITION TO SET ASIDE A CRIMINAL CONVICTION

HEADING

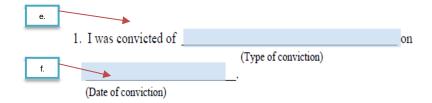
Once you have a copy of your criminal history, you will use the information from the original court order of the particular conviction you wish to have set aside.

- a. Choose the type of court (County or District) in the drop-down below the first blank.
- b. Choose the county in the drop-down list below the second blank.
- c. Enter the original case number that was assigned by the Clerk of the Court.
- d. Enter your name as the defendant in the original action.



BODY OF PETITION TO SET ASIDE CRIMINAL CONVICTION

- e Enter conviction you want set aside.
- f Enter the date of the original conviction.



SIGNATURE

- a. Sign your name.
- b. Enter the date you are signing the form.
- c. Print your first, middle, and last names.
- d. Enter your street address.
- e. Enter the city, state, and ZIP code where you live.
- f. Enter your telephone number, including the area code.
- g. Enter your email address if any.
- h. Carefully read the statement.
 - i. Check the box if you do not have the ability to receive emails.
 - ii. You must give the reason you don't have the ability to receive emails on the line provided.

