Nebraska State Court Form REQUIRED CC 16:2.216 Rev. 04/2020 Neb. Ct. R. § 6-1443(A)	**ACCEPTANCE OF APPOINTMENT OF GUARDIAN AND CONSERVATOR BY THE PUBLIC GUARDIAN**	

IN THE COUNTY COURT OF _____ COUNTY, NEBRASKA
Choose the county

IN THE MATTER OF

Case No. _____

_____
Ward/Protected Person

ACCEPTANCE OF APPOINTMENT OF GUARDIAN AND CONSERVATOR BY THE PUBLIC GUARDIAN

The Public Guardian accepts the appointment as guardian and conservator of the assets of,

_____and swears that they will perform, according to law, all
ward/protected person

duties as guardian and conservator.

The Public Guardian acknowledges the responsibilities as guardian by **initialing** all of the following:

After Entry of Order of Appointment:
The Public Guardian will file with the court:

_____ Guardian/Conservator General Information Form (Form CC 16:2.4)

_____ Address Information form (Form CC 16:2.5).

_____ Notice of Designation of Deputy Public Guardian and Associate Public Guardians form (Form CC 16:2.96).

_____ Updated Notice of Designation of Deputy Public Guardian and Associate Public Guardians form (Form CC 16:2.96) if the designation changes after the initial filing.

_____ Financial Institution Receipt of Order form within 30 days (Form CC 16:2.6). Showing they presented the order of appointment to all financial institutions where the ward protected person has accounts and a printout showing the account balance.

_____ Inventory, Affidavit of Due Diligence form within 30 days (Form CC 16:2.9)

_____ A budget within 30 days that pursuant to Neb. Ct. R. § 6-1433.02(D) is for informational purposes only.

_____ Personal and Financial Information Form (Appendix Ch. 6, Art. 14, App. 11)

_____ * Proof of Restricted Account form (Form CC 16:2.11)

Within 10 days for any accounts restricted by court order.

After Letters of Guardianship and/or Conservatorship are issued:
The Public Guardian will file with the court:

_____ Financial Institution Receipt of Letters form (CC 16:2.6.1). Showing they presented the Letters of Guardianship and/or Conservatorship to all financial institutions where the ward/protected person has accounts and a printout showing the account balance.

_____ Updated Financial Information form (Form CC 16:2.40) with full account numbers **if** there were changes to the accounts.

***If not required by the court, put "N/A" or "Not Applicable"**

The Public Guardian will file with the Register of Deeds:

_____ * The Letters of Guardianship and/or Conservatorship in any county where the ward protected person has real property or an interest in real property, wherever located, within a reasonable time.**(Unless certificate has been previously filed with the court)**

Starting ONE YEAR after Entry of Order of Appointment, The Public Guardian will file Annual Reports.

1. Annual Report of Guardian on Condition of Ward.
2. Updated Inventory

   And, if the Public Guardian has possession of the ward's assets:
3. Annual Accounting
4. Copies of all individual ledger statements and/or brokerage statements for the dates covered by the accounting. Any full account numbers, social security numbers, dates of birth or other personal information appearing on the accounting statements and/or brokerage statements will be blacked out. Accounting/brokerage statements will not be sent to interested persons.

The Public Guardian MUST acknowledge all of the following:

_____ The Office of Public Guardian will notify the court of any address change of the ward/protected person within 10 days.

_____ The Office Public Guardian will notify the court of the death of the ward/protected person within 10 days.

_____ The Office Public Guardian will file Notice of Newly Discovered Assets (CC 16:2.18) within 30 days of when they become aware of additional assets in excess of $500.00 which did not appear on the Inventory last filed with the court.

_____ The Office Public Guardian will NOT move the ward out of the State without first obtaining court permission.

_____ The Office Public Guardian will NOT make any cash withdrawals and/or get cash back.

_____ Date _____
Signature

_____
Print or Type Name

_____
Bar Number and Firm Name (attorneys only)

_____
Street Address/P.O. Box

_____
City/State/ZIP Code

_____ _____
Phone Email Address

***If not required by the court, put "N/A" or "Not Applicable"**