

COMPLETING THE PETITION TO SET ASIDE A CRIMINAL CONVICTION

Use this form to ask the court to set aside a criminal conviction. You may only ask for a set aside for cases where you were sentenced to pay a fine, to complete community service, to probation, or sentenced to a term of imprisonment of one year or less.

You will need to know your case number, the county where the charge was filed, the date of the offense, and the offense you were charged with.

You can get a copy of your criminal history through the [Nebraska State Patrol](#) (There is a small charge to get your record.), do a [one-time court case search](#) of Nebraska Court records (There is a small charge to get your record, but it may not be a complete record.), or by going to the courthouse and using the public access terminal to get information on your record. (There will be a charge for copies provided to you by the court.)

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Choose the court and the county using the drop-down lists.

Enter the original case number.

Enter your name exactly as it was listed on the original case.

List the conviction you are asking to have set aside and the date of that conviction.

Read this statement carefully.

If you **CANNOT** receive emails, check the box, and use the lines to explain why you can't.

IN THE COURT OF COUNTY, NEBRASKA

Choose the court Choose the court

STATE OF NEBRASKA Case No.

Plaintiff

vs.

PETITION TO SET ASIDE CRIMINAL CONVICTION

Defendant

I am the defendant in the above-listed case.

I request this court enter an Order setting aside my conviction.

These are the facts of the conviction I am asking the court to set aside:

1. I was convicted of on

(Crime convicted of)

(Date of conviction)

2. I was sentenced to a term of probation, ordered to pay a fine, ordered to complete community service or sentenced to a term of imprisonment for one year or less.

3. I successfully completed my sentence and/or paid all fines and costs in full.

Signature: Date:

Printed Name:

Street Address/P.O. Box:

City/State/ZIP Code:

Telephone Number:

*Email address:

*Nebraska Supreme Court Rule § 2-208 requires individuals who are not attorneys and representing themselves to provide their email address. The court will use the email address to send notices from the court about this case except for items that require another type of service as directed by statute or Nebraska Supreme Court Rule. If you no longer have email capability or if your email or other contact information changes, you must complete a [Change of Contact Information Form](#).

☐ By checking this box, I am letting the court know that I do not have the ability to receive emails. The reason I cannot receive email is:

Sign the form, and enter your printed name, the date signed, your address, telephone number, and your email address (if you can receive emails).