

# Form Updates

We have begun to apply the Modernization Rules to some of our existing forms.

The most noticeable change is the application of revised header, footer, margins, font style/size, and line spacing. [Neb. Ct. R. § 2-103](#), as well as [Neb. Ct. R. §§ 6-1408](#) and [6-1503](#) govern the formatting.

- Header – removed the separating lines and the redundancy of the form name. This may be helpful to ensure that the upper right corner is clear.
- Footer – the format was changed. [Neb. Ct. R. §§ 6-1408](#) and [6-1503](#) require the page numbers to be placed in the bottom center of the page. The name of the form was included in the footer to assist with making certain that all of the pages of a document are part of the same form.
- Margins are 1 ½ inch on all sides.
- Font style is Times New Roman (available across most programs). Font size is 12 pt. and 13 pt. (Except for in the header, footer, and instructions below some fillable spaces, which may be smaller).
- Line spacing is 1.15 – 1.2, with extra spacing allowed before headings and between paragraphs.

The first set of forms (and instructions) that we have prepared are some of the pleadings. These may represent the first contact or the first contact in some time (i.e. modifications and enforcements) that a party has with the court.

To help avoid some of the instances where a party has not completed the Registration of Email address form, we have added a section after the signature block.

\*This section is only added to limited forms.

It was thought that if the statement is added to all subsequent forms that a party fills out, they might mistakenly think that is an acceptable way to stop getting E-notice or a way to change their contact information.

If the application, petition, complaint, or answer you receive does not have the additional section added to the form, the party will need to complete the Registration of Email Address for Self-Represented Litigant form [DC 3:01](#).

This added section is designed to comply with the requirements of [Neb. Ct. R. § 2-208\(C\)](#).

(C) Non-attorney user notice from a court.

(1) Non-attorney users who are not registered with the court-authorized service provider and have email capability shall register with a court to receive notice from the court in any case involving that non-attorney user. Such registration shall be completed prior to the filing of any document by the user or within 10 days after receipt of a notice from the court providing the email registration form, whichever occurs first. The user shall submit the form to the court where the case is filed or the appellate court where the appeal is pending.

(2) If a non-attorney user claims to lack email capability, such user shall demonstrate to the court why it is unreasonable to expect the user to obtain such capability.

This is the what the section looks like:

[Nebraska Supreme Court Rule § 2-208](#) requires individuals involved in a case who are not attorneys and representing themselves to provide their email address to the court in order to receive notice by email from the court about this case.

By checking this box and providing my email address, I have the ability to receive notice from the court by email. I understand I will not receive mailed documents and notices **except** for those that require specific service as directed by statute or Nebraska Supreme Court Rule.

If I no longer have email capability or if my email or other contact information changes, I must complete a [Change of Contact Information Form](#).

By checking this box, I do not have the ability to receive emails. The reason I cannot receive email is:

The updated instructions include:

- The visual examples are replaced with those that show the new formatting.
- An instruction has been included on the added section for providing emails.
- The reference boxes are reformatted to remove the graduated color. This helps with clarity when the instructions are printed in black and white.

We will be tackling the remaining forms throughout the year, and releasing them in groups or sets.

New forms are automatically formatted to comply with the modernization rules before their release.

Attached is a list of forms and instructions contained in this first set of revisions.

CC 2:1	Waiver and Plea of Guilty	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-2-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-2-1.pdf</a>
CC 2:4	Written Acknowledgment of Rights and Request for a Trial to the Court	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-2-4.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-2-4.pdf</a>
CC 3:6	Garnishment Affidavit and Praecipe for Summons	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-3-6.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-3-6.pdf</a>
CC 3:8N	Request for Hearing on Garnishment	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-3-8N.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-3-8N.pdf</a>
CC 3:13	Fence Dispute Complaint (English)	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-3-13.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-3-13.pdf</a>
CC 3:18	Answer and General Denial with Certificate of Service	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-3-18.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-3-18.pdf</a>
CC 3:27	Motion (Generic)	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-3-27.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-3-27.pdf</a>
CC 4:2	Counterclaim or Setoff of Defendant	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-4-2.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-4-2.pdf</a>
CC 9:9	Handgun Certificate Denial Or Revocation Appeal	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-9-9.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-9-9.pdf</a>
CC 15:1	Demand for Notice	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-15-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-15-1.pdf</a>
CC 15:20	Petition and Affidavit for Order Compelling Visitation with Adult Resident	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-15-20.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-15-20.pdf</a>
CC 15:31	Answer to Petition and Affidavit for Order Compelling Visitation with Adult Resident	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-15-31.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-15-31.pdf</a>
CC 17:7	Request to Open Adoption Records	<a href="https://supremecourt.nebraska.gov/sites/default/files/CC-17-7.pdf">https://supremecourt.nebraska.gov/sites/default/files/CC-17-7.pdf</a>
DC 1:12	Defendant's Request to Release Sealed Records	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-1-12.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-1-12.pdf</a>
DC 1:12a	Instructions for Completing Defendant's Request to Release Sealed Records	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-1-12a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-1-12a.pdf</a>
DC 6:2	Child Support Termination Application and Affidavit	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-2.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-2.pdf</a>
DC 6:2a	Child Support Termination Application and Affidavit - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-2a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-2a.pdf</a>
DC 6:2.1	Waiver of Notice on Termination of Child Support	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-2-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-2-1.pdf</a>
DC 6:2.1a	Waiver of Notice on Termination of Child Support - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-2-1a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-2-1a.pdf</a>
DC 6:4.1	Complaint for Dissolution of Marriage (No Children)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-1.pdf</a>
DC 6:4.1a	Complaint for Dissolution of Marriage without Children (English) - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-1a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-1a.pdf</a>
DC 6:4.3	Voluntary Appearance	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-3.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-3.pdf</a>
DC 6:4.3a	Voluntary Appearance (English) - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-3a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-4-3a.pdf</a>
DC 6:5.1	Complaint for Dissolution of Marriage with Children (English)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-1.pdf</a>
DC 6:5.1a	Complaint for Dissolution of Marriage - With Children - Instructions (English)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-1a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-1a.pdf</a>
DC 6:5.20	Affidavit and Application for Order to Show Cause (Child Support)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-20.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-20.pdf</a>
DC 6:5.20a	Affidavit and Application for Order to Show Cause (Child Support) - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-20a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-20a.pdf</a>
DC 6:5.27	Affidavit and Application for Order to Show Cause (Visitation)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-27.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-27.pdf</a>
DC 6:5.27a	Affidavit and Application for Order to Show Cause (Visitation) - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-27a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-27a.pdf</a>
DC 6:5.42	Affidavit and Application for Order to Show Cause (Alimony/Property Settlement)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-42.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-42.pdf</a>
DC 6:5.42a	Instructions on How to Fill Out the Affidavit and Application for Order to Show Cause (Alimony/Property Settlement)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-42a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-5-42a.pdf</a>

DC 6:8.3	Complaint for Paternity, Custody, Parenting Time, and Child Support	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-3.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-3.pdf</a>
DC 6:8.3a	Complaint for Paternity, Custody, Parenting Time, and Child Support - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-3A.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-3A.pdf</a>
DC 6:8.8	Answer and Counterclaim to Complaint for Paternity, Custody, Parenting Time, and Child Support	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-8.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-8.pdf</a>
DC 6:8.8a	Answer and Counterclaim to Complaint for Paternity, Custody, Parenting Time, and Child Support - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-8-A.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-8-8-A.pdf</a>
DC 6:9.1	Petition for Name Change - Adult	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-9-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-9-1.pdf</a>
DC 6:9.1a	Petition for Name Change - Adult - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-9-1a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-9-1a.pdf</a>
DC 6:11.1	Petition for Name Change - Child	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-1.pdf</a>
DC 6:11.1a	Petition for Name Change - Child - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-1a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-1a.pdf</a>
DC 6:11.3	Consent for the Name Change of a Minor Child	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-3.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-3.pdf</a>
DC 6:11.3a	Consent for the Name Change of a Minor Child - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-3a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-11-3a.pdf</a>
DC 6:14.4	Complaint for Modification of Child Support - Decrease	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-4.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-4.pdf</a>
DC 6:14.4a	Instructions for filling out Complaint for Modification of Child Support - Decrease	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-4-A.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-4-A.pdf</a>
DC 6:14.5	Complaint for Modification of Child Support - Increase	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-5.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-5.pdf</a>
DC 6:14.5a	Instructions for filling out Complaint for Modification of Child Support - Increase	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-5-A.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-14-5-A.pdf</a>
DC 6:15.3	Complaint for the Modification of Custody or Parenting Plan	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-3.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-3.pdf</a>
DC 6:15.3a	Instructions for Filling out the Complaint for the Modification of Custody or Parenting Plan	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-3a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-3a.pdf</a>
DC 6:15.6	Answer and Counterclaim for Parenting Time Modification Case	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-6.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-6.pdf</a>
DC 6:15.6a	Instructions for Filling out the Answer and Counterclaim for Modification Case	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-6a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-6a.pdf</a>
DC 6:15.7	Answer and Counterclaim for Child Support Modification Case	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-7.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-7.pdf</a>
DC 6:15.7a	Instructions for Completing Answer and Counterclaim for Child Support Modification Case	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-7a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-6-15-7a.pdf</a>
DC 9:1	Answer and Counterclaim for Dissolution of Marriage (No Children)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-9-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-9-1.pdf</a>
DC 9:1a	Answer and Counterclaim for Dissolution of Marriage - No Children - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-9-1a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-9-1a.pdf</a>
DC 10:1	Answer and Counterclaim for Dissolution of Marriage (Children)	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-10-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-10-1.pdf</a>
DC 10:1a	Answer and Counterclaim for Dissolution of Marriage (Children) - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/DC-10-1a.pdf">https://supremecourt.nebraska.gov/sites/default/files/DC-10-1a.pdf</a>
JC 14:7	Parental Consent, Petition for Waiver of	<a href="https://supremecourt.nebraska.gov/sites/default/files/JC-14-7.pdf">https://supremecourt.nebraska.gov/sites/default/files/JC-14-7.pdf</a>
JC 15:1	Motion to Seal Records (Juvenile Court)	<a href="https://supremecourt.nebraska.gov/sites/default/files/JC-15-1.pdf">https://supremecourt.nebraska.gov/sites/default/files/JC-15-1.pdf</a>
JC 15:1a	Motion to Seal Records (Juvenile Court) - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/JC-15-1-a.pdf">https://supremecourt.nebraska.gov/sites/default/files/JC-15-1-a.pdf</a>
JC 15:3	Motion to Seal Records (County Court)	<a href="https://supremecourt.nebraska.gov/sites/default/files/JC-15-3.pdf">https://supremecourt.nebraska.gov/sites/default/files/JC-15-3.pdf</a>
JC 15:3a	Motion to Seal records (County Court) - Instructions	<a href="https://supremecourt.nebraska.gov/sites/default/files/JC-15-3-a.pdf">https://supremecourt.nebraska.gov/sites/default/files/JC-15-3-a.pdf</a>
JC 15:11	Complaint to Intervene - By Sibling	<a href="https://supremecourt.nebraska.gov/sites/default/files/JC-15-11.pdf">https://supremecourt.nebraska.gov/sites/default/files/JC-15-11.pdf</a>
JC 15:12	Complaint to Intervene - By Guardian/Next Friend	<a href="https://supremecourt.nebraska.gov/sites/default/files/JC-15-12.pdf">https://supremecourt.nebraska.gov/sites/default/files/JC-15-12.pdf</a>