

# INSTRUCTIONS FOR COMPLETING THE MOTION TO DISMISS

**Heading – will be the same as the heading in the original action.**

- Choose the type of court (County or District) from the drop down box below the first blank.
- Choose the county in the drop down box below the second blank.
- Enter the original case number assigned by the clerk of the court.
- Enter the full name of the plaintiff of the original action filed.
- Enter the full name of the defendant of the original action filed.

**a.** IN THE **b.** COURT OF \_\_\_\_\_ COUNTY, NEBRASKA  
Choose the court (County or District) Choose the county (county where original action filed)

**d.** \_\_\_\_\_ **c.** CASE NO. \_\_\_\_\_  
(name person listed as plaintiff in original action) Plaintiff, (case numb)

**e.** VS. \_\_\_\_\_  
(name of person listed as defendant in original action) Defendant.

## BODY OF MOTION TO DISMISS

- In the first blank, enter your first, middle, and last names.

**f.** I, \_\_\_\_\_,  
(your first, middle, last name)

## Signature Section

- Sign your name.
- Enter the date.
- Print your name.
- Enter your street address or P.O. Box.
- Enter the city, state, and zip code of your address.
- Enter your telephone number with area code
- Enter your email address (if any).

**g.** \_\_\_\_\_ **h.** \_\_\_\_\_  
Signature Date

**i.** \_\_\_\_\_  
Your Name

**j.** \_\_\_\_\_  
Your Full Street Address/P.O. Box

**k.** \_\_\_\_\_  
City/State/ZIP Code

**l.** \_\_\_\_\_ **m.** \_\_\_\_\_  
Phone E-mail Address

**CERTIFICATE OF SERVICE**

n. In the first paragraph, enter the date you are mailing a copy of the Motion to Dismiss to the defendant.

n. I hereby certify that on \_\_\_\_\_, a true  
(date)

o. Enter the last known street address of the defendant named in the original action, including the city, state, and ZIP code.

p. Sign your name.

o. \_\_\_\_\_  
(Other party's street address, including street address or P.O. Box)

\_\_\_\_\_ (City, State, and Zip code)

p. \_\_\_\_\_  
(Your name)

[\(See main instruction page for further information\)](#)