

INSTRUCTIONS FOR COMPLETING THE PETITION FOR NAME CHANGE OF A MINOR CHILD OR CHILDREN

HEADING

- Choose the county in the drop down box below the first blank. This is where you are filing your Petition.
- Enter the **current** first, middle, and last name(s) of the minor(s) whose name(s) you want to change.
- Enter **your** name as the parent or guardian.
- The clerk of the district court will give you a case number when you file the Petition. You must include the case number on any papers you file.

BODY OF THE PETITION

Enter your full name in the first line in the body of the Petition. Enter the minor child(ren)'s **current** full name(s) in the second line. This paragraph does not have a number.

The numbers below give instructions for completing the numbered paragraphs with the same numbers in the Petition.

- Paragraph 1. Enter your complete address, including street address, city, and county of residence.
- Paragraph 2. Enter the minor child(ren)'s **current** full name(s).
- Paragraph 3. Enter the minor child(ren)'s complete address, including street address, city, and county of residence.
- Paragraph 4. Please refer to "Confidential Party Information Form" instructions below.
- Paragraph 5. Enter how you are related to the minor child(ren) (mother or father).
- Paragraph 6. Enter the name of the county in which you and the minor child(ren) reside and in which the Petition is to be filed.
- Paragraph 7. Enter the minor child(ren)'s **current** first, middle, and last names, followed by the minor child(ren)'s preferred **new** first, middle, and last names.
- Paragraph 8. Enter the first, middle and last names of the minor child(ren)'s other parent.
- Paragraph 9. Enter the reason(s) you wish to change the minor child(ren)'s name(s).

CLOSING PARAGRAPH

In the final paragraph enter the minor child(ren)'s **current** first, middle, and last names, followed by the minor child(ren)'s preferred **new** first, middle, and last names.

SIGNATURE

- On the first line, sign your first, middle, and last names and enter the date.
- On the second line, enter your first, middle, and last names.
- On the third line, enter your full street address.
- On the fourth line, enter your city, state, and ZIP code.
- On the fifth line, enter your telephone number, including the area code, and your e-mail address, if any.

CONFIDENTIAL PARTY INFORMATION FORM

HEADING

- Enter the name of county where you are filing your Petition.
- Enter the **current** first, middle, and last name(s) of the minor(s) whose name(s) you want to change.
- The clerk of the district court will give you a case number when you file the Petition. You must include the case number on any papers you file.

BODY

- Enter the **current** first, middle, and last name(s); gender(s); and date(s) of birth of the minor(s) whose name(s) you want to change.