

## CHECKLIST FOR NAME CHANGE OF A MINOR CHILD OR CHILDREN

Case No.: \_\_\_\_\_

Judge's Name: \_\_\_\_\_

Check (✓) When

Completed:

Form:

Date Filed

_____	Petition for Name Change of a Minor Child or Children	_____
	Include: Confidential Party Information form	
	Registration of Email Address form	
	(if needed)	
_____	Name Change Hearing Date Set	
	Date of Name Change Hearing: _____	
	Time of Name Change Hearing: _____	
_____	Legal Notice Provided to Newspaper	
	Affidavit of Publication Prepared and Filed by Newspaper	_____
_____	Notice to Parent	
	(Must be mailed within 5 days after publication in newspaper)	_____
_____	Affidavit of Mailing Published Notice to interested parties.	
	(Must be mailed within 5 days after publication in newspaper)	_____
_____	Consent	_____
_____	Decree(s) for Name Change of a Minor	_____
_____	Instructions for Minor Child(ren) Name Change Hearing Obtain	
_____	Certified Copy of Decree(s) for Name Change of a Minor	
	<b>Optional Forms-only used if you can show how publication of</b>	
	<b>the name change request would put the parties in danger :</b>	
_____	Petitioner's Showing and Request for Waiver of Publication	_____
_____	Order Waiving Publication of Petition to File for Name Change	_____