

# INSTRUCTIONS FOR FILLING OUT COMPLAINT FOR MODIFICATION OF CUSTODY OR PARENTING PLAN

**NOTE: THE MAJORITY OF THE INFORMATION REQUIRED FOR THIS COMPLAINT WILL BE FOUND ON THE MOST RECENT DECREE FOR DISSOLUTION OF MARRIAGE, ORDER FOR PATERNITY, PARENTING PLAN AND CHILD SUPPORT, OR THE MOST RECENT ORDER FOR MODIFICATION OF CUSTODY OR PARENTING PLAN.**

## HEADING:

- Enter the name of the county where the original action was filed.
- Enter the first, middle and last names of the plaintiff in the original action.
- Enter the first, middle and last names of the defendant in the original action.
- Enter the case number that was assigned to the original action.

## BODY OF COMPLAINT:

Enter your full name in the first paragraph. This paragraph does not have a number.

The numbers below give instructions for completing the paragraphs with the same numbers in the Complaint.

Paragraph 1. Enter your address. **NOTE:** If your address is confidential under Nebraska or Federal law, enter only the county and state on this line and provide an alternative address for mailing of notices)

Paragraph 2. Enter the other party's address.

Paragraph 5. Enter the name(s) and year(s) of birth for the child(ren) whose custody and welfare will be affected by this proceeding.

Paragraph 6. Check the appropriate box.

Paragraph 7. (a) Enter the names, dates, and address(es) of person(s) that the child(ren) has/have lived with in the last 5 years.

(b) Check the appropriate box. IF you HAVE been a party or a witness in another proceeding concerning the custody or parenting time with the child(ren), enter the name of the court, the case number, and the date of the determination.

(c) Check the appropriate box. IF you DO know of any other actions or proceedings that could affect this action, enter the name of the court, the case number, the type of case, and determination. (This includes actions about domestic violence, protection orders, termination of parental rights, and adoptions.)

(d) Check the appropriate box. IF you DO know of any of any other person besides the other party in this action who has physical custody of the child(ren) or claims to have custody or parenting time rights, enter their name(s) and address(es).

Paragraph 8. Enter either "I am" or "The other party is" to complete the statement.

Paragraph 9. Check the appropriate box. IF there ARE existing restraining orders, protection orders, or criminal no-contact orders regarding one or more of the parties, provide the type of case, the name of the court, case number, and date of each.

Paragraph 10. Check the appropriate box.

Paragraph 11. Check the appropriate box for each statement.

Paragraph 12. Enter the date of the most recent decree or order that included the current parenting plan in the first blank. Check the box next to what type of decree or order included the current parenting plan.

Paragraph 13. Describe what material change in circumstances has occurred since the date the decree or order was entered.

**CLOSING PARAGRAPH:**

Enter the date of the most recent decree or order that included the current parenting plan.

Paragraph A. Check the box that reflects the custody status to which you and the child(ren)'s other parent have agreed.  
If either the first box or the second box is checked, enter the name of the parent that will have sole physical custody of the child(ren).

**SIGNATURE BLOCK:**

**DO NOT SIGN UNTIL YOU ARE IN FRONT OF A NOTARY**

Sign your full name  
Enter the date that you are signing this complaint.  
Enter your first, middle and last name.  
Enter your street address/P.O. Box.  
Enter your City, State and Zip Code.  
Enter your e-mail address.  
Enter your phone number.

**NOTARY VERIFICATION STATEMENT:**

Enter the name of the county that the document is being signed in.  
Enter your first, middle and last names.  
**STOP - DO NOT SIGN UNTIL YOU ARE PRESENT IN FRONT OF A NOTARY.**  
The Notary will then complete the remainder.