

INSTRUCTIONS FOR COMPLETING THE VOLUNTARY APPEARANCE

HEADING

- Enter the name of the county where you are filing the complaint.
- If this is an original action, enter your first, middle, and last names. You are the plaintiff.
If this is a modification case, enter the name of the plaintiff as it is shown on the original complaint.
- If this is an original action, enter the other party's first, middle and last names. The other party is the defendant.
If this is a modification case, enter the name of the defendant as it is shown on the original complaint.
- If you are filing an original action, the clerk of the district court will give you a case number. You must include the case number on any papers you file.
If this is a modification case, the case number will be the same as in the original action. The case number does not change.

BODY OF THE VOLUNTARY APPEARANCE

The other party will check the box that indicates if they are the plaintiff or the defendant and enter what type of complaint (dissolution, modification, etc.) that they received.

FINAL SIGNATURE (To be completed by the other party)

- On the first line, the other party should sign his or her first, middle, and last names and enter the date.
- On the second line, the other party should PRINT his or her first, middle, and last names.
- On the third line, the other party should enter his or her full street address.
- On the fourth line, the other party should enter his or her city, state, and ZIP code.
- On the fifth line, the other party should enter his or her telephone number, including the area code, and his or her e-mail address, if any.