

**INSTRUCTIONS FOR FILLING OUT ORDER TO SHOW CAUSE
(Enforcement of Child Support Order, Health Care
Expenses, or Childcare Expenses)**

HEADING

The heading on this pleading should be the same as the heading in the original action for divorce, legal separation, paternity, or child support. The case number will also be the same.

- Enter the name of the county where the original divorce, legal separation, paternity, or child support action was filed.
- Enter the first, middle, and last names of the person who was listed as the plaintiff in the original action.
- Enter the first, middle, and last names of the person who was listed as the defendant in the original action.
- The clerk of the district court assigned a case number when the original action was filed. You must include that case number on any papers you file, including this action for contempt.

BODY OF ORDER

In the first paragraph:

- In the first blank enter your first, middle, and last names.
- In the second and third blanks, enter the first, middle, and last names of the person who was ordered to pay child support, health care expenses, or childcare expenses.

In the paragraph beginning "IT IS ORDERED":

- In the first blank, enter the name of the person ordered to pay child support, health care expenses, or childcare expenses.
- In the second blank enter the name of the judge who has been assigned to your case. If you do not know the judge's name, the clerk of the district court can provide it to you.
- In the third blank, enter the county where the action is filed.
- In the fourth blank, enter the month, date, and year when your hearing will take place.
- In the fifth blank, enter the time (hour and whether it is a.m. or p.m.) when the hearing will take place.
- In the sixth blank, enter the name of the person ordered to pay child support, health care expenses, or childcare expenses.

In the paragraph for the address of the hearing:

- In the first and second blank, enter the county where the original action was filed.
- In the third blank, enter the district courtroom number where your hearing will take place. If you do not know the district courtroom number, the clerk of the district court can provide it to you. In some counties, there may be only one district courtroom, and so it may not have a number. If that is the case in your county, simply cross out this blank.
- In the fourth blank, enter the street address of the court.
- In the fifth blank, enter the city and state where the court is located.

In the final paragraph enter the first, middle and last names of the person ordered to pay child support, health care expenses, or childcare expenses.

You should not fill in the blanks for the date. If the order is approved, the judge will date and sign the order.