

**INSTRUCTIONS FOR FILLING OUT
AFFIDAVIT AND MOTION FOR
BENCH WARRANT AND COMMITMENT TO ISSUE
(Enforcement of Order for Child Support)**

HEADING

The heading on this pleading should be the same as the heading in the original action for divorce, legal separation, paternity, or child support. The case number will also be the same.

- Enter the name of the county where the original divorce, legal separation, paternity, or other child support action was filed.
- Enter the first, middle, and last names of the person who was listed as the plaintiff in the original action.
- Enter the first, middle, and last names of the person who was listed as the defendant in the original action.
- The Clerk of the District Court assigned a case number when the original action was filed. You must include that case number on any papers you file, including this action for contempt.

BODY OF AFFIDAVIT AND MOTION FOR BENCH WARRANT

In the first blank, enter your first, middle, and last names. In the second blank, enter the first, middle, and last names of the person who was ordered to pay child support. This paragraph does not have a number. (The term “Child Support” shall include child support, health care expense, and/or childcare expense.)

The numbers below give instructions for completing the paragraphs with the same numbers in the Affidavit and Application for Order to Show Cause:

- Paragraph 1. In the first blank, enter the name of the county where the original divorce, legal separation, paternity, or other child support action was filed.
In the second blank, enter the date the judge signed the order finding the party in contempt.
In the third blank, enter the first, middle, and last names of the person ordered to pay child support.
In the fourth blank, enter the first, middle, and last names of the person ordered to pay child support.
In the fifth blank, fill in the number of days the person was sentenced in the contempt order.

Paragraph 2. In the first blank, enter the first, middle, and last names of the person ordered to pay child support.

In the large outlined box, check the box(es) that correspond to the purge opportunity provided for in the order of Child Support Contemp. This is the prior order that the judge filled out after the contempt hearing, ordering a sentence with purge plan. For each statement that you checked the box for, enter the amount in the first blank, the date the payments were to begin in the second box, and for how many months the payments were to continue in the third box.

Paragraph 3. In the first blank, enter the first, middle and last names of the person ordered to pay child support.

In the large outlined box, check the box(es) that correspond to the purge opportunity provided for in the order of Child Support Contemp. For each statement that you checked the box for, enter the date of the attached record that you obtained from either the Child Support Payment Center or the clerk of the district court in the first blank. In the second blank enter the first, middle and last names of the person ordered to pay child support. In the third blank enter the date of the Oder of Child Support Contempt.

CLOSING PARAGRAPH (Beginning with "WHEREFORE")

In the first and last blanks, enter the first, middle, and last names of the person ordered to pay child support.

DO NOT SIGN THE AFFIDAVIT AND APPLICATION UNTIL YOU ARE BEFORE A NOTARY PUBLIC.

FINAL SIGNATURE

- On the first line, sign your first, middle, and last names and enter the date.
- On the second line, enter your first, middle, and last names.
- On the third line, enter your full street address.
- On the fourth line, enter your city, state, and ZIP code.
- On the fifth line, enter your telephone number, including the area code, and your e-mail address, if any.

VERIFICATION

This form must be signed and sworn to in the presence of a Notary Public.

- In the blank following “County of,” enter the name of the county where you are signing the document.
- In the blank following “I,” print your first, middle, and last names.
- In the presence of a Notary Public, sign your name and swear under oath that everything in the Affidavit and Application is a true statement.