

INSTRUCTIONS FOR COMPLETING THE MOTION TO SEAL JUVENILE RECORD

HEADING

- Choose the type of court - Juvenile or County in the drop down list below the first blank.
- Choose the county in the drop down box below the second blank. This is the county in which your record is located.
- Enter your first, middle, and last names.
- The Clerk of the Court will give you a case number when you file the motion. You must include the case number on all paperwork.

IN THE COURT OF COUNTY, NEBRASKA
(Type of court) (County where original case was filed)

IN THE INTEREST OF Case No. _____
(Juvenile named in original case) A Juvenile (Number assigned by Clerk of Court)

MOTION TO SEAL RECORDS

BODY OF THE PETITION

- Using the checkboxes on the form, complete the statements.
 - Mark all boxes that correctly state your role as the juvenile or as the parent/guardian of the juvenile.
 - Enter the age of the juvenile when the offense from this case occurred.
 - If the juvenile has not been employed or regularly attending school, use the space to explain.
 - If you would like to provide additional information, use this space.
 - For example, you may want to make a statement regarding the hardship caused by the existing record if you are unable to apply for college scholarships, unable to gain entrance into an educational program or unable to find work because of your record.

a. i. I, the juvenile the parent/guardian of the juvenile, request that the court seal all records relating to this case.

In support of this motion, I offer the Court this information:

I the juvenile was years of age (under 18) when the offense resulting in this case occurred.

I have the juvenile has satisfactorily completed probation, supervision, diversion or satisfied the sentence ordered by the court.

I have the juvenile has been employed or has been enrolled in and regularly attending school. If not, explain:

Additional information (attach separate page if needed):

- Check the appropriate box.

b. I am 19 or over. More than 6 months have passed since the case was closed.

SIGNATURE

- a. Sign your name.
- b. Enter the date you are signing the form.
- c. Print your first, middle, and last names.
- d. Enter your street address.
- e. Enter the city, state, and ZIP code where you live.
- f. Enter your telephone number, including the area code.
- g. Enter your email address if any.

a.	Juvenile or Parent/Guardian of the Juvenile	b.	Date
c.	Name	d.	Street Address/P.O. Box
f.	Phone	e.	City/State/ZIP Code
g.	E-mail address		