



## Probation Service Definition

ADMINISTRATIVE OFFICE OF THE COURTS & PROBATION

<b>SERVICE NAME</b>	<b>Relative/Kinship Home Study</b> <input type="checkbox"/> Adult <input checked="" type="checkbox"/> Juvenile
<b>Category</b>	Non-treatment
<b>Setting</b>	Community-based
<b>Facility License</b>	License is not required
<b>Service Description</b>	<p>A relative/kinship foster home assessment is an assessment of the relative/kinship home to determine if the placement is appropriate and can ensure the youth’s stability of placement for the youth in question when the relative/kin does not have a foster care license by a third party person. The home study is completed prior to the placement of a youth if it is a non-emergency placement, if it is an emergency (the need for placement is immediate for safety reason of the youth) the home study will be completed after the placement of the youth.</p> <p>For the purposes of the home study and placement, a relative/kinship home is defined as a home where a youth receives foster care from an at least one primary care taker who the youth has previously lived with or a trusted adult that has a preexisting, significant relationship with the youth.</p> <p>The home study will assess and document information related to the motivation of the adult(s) to foster the youth, the relationship with the youth’s parent(s), ability to meet the needs of the youth, ability to maintain the youth safety and ability to work cooperatively with the youth’s parents.</p>
<b>Service Expectations</b>	<p>The home study will be completed with a minimum of one in person home visit. All household members shall be interviewed, and there may be follow up visit(s) to gather additional information. The home study shall include the following:</p> <ol style="list-style-type: none"> <li>1. Identifying information (name, date, author)</li> <li>2. Participant Information             <ol style="list-style-type: none"> <li>a. Family background</li> <li>b. Currently family composition, including all individuals living in the home (youth and adults)</li> <li>c. Self-awareness</li> <li>d. Physical and behavioral health</li> <li>e. Parenting</li> <li>f. Motivation to foster youth</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>g. Ability to meet the youth’s social, emotional, educational and physical health needs</li> <li>h. Support systems</li> <li>i. Employment, education and military</li> <li>j. Current living arrangements/description of the home</li> </ul> <p>3. Through an in-person home visit and discussion with the relative/kinship family, the following areas will be assessed:</p> <ul style="list-style-type: none"> <li>a. Physical safety of the home (water, electricity, sanitation)</li> <li>b. Physical needs of the youth (food, clothing, shelter)</li> <li>c. The educational needs of the youth (will the youth be in the same school or will this placement result in changes to the school. Is the placement in the best interest of the youth?)</li> <li>d. Any immediate health/medical needs of the youth (medical/dental appointments)</li> <li>e. The developmental needs of the youth and whether the individual/family can provide for the developmental needs of the youth</li> <li>f. The ability to provide a safer, stable and nurturing environment for the youth (age appropriate discipline)</li> <li>g. An agreement to cooperate with the youth’s permanency goals for their placement.</li> </ul> <p>The home study will reference the family/caregiver’s background checks. The relative/kinship family will participate in the following back ground checks:</p> <p>For household members ages 13 and older background checks must include:</p> <ul style="list-style-type: none"> <li>• CPS Central Registry</li> <li>• APS Central Registry</li> </ul> <p>For household members age 18 and older background checks must include:</p> <ul style="list-style-type: none"> <li>• CPS Central Registry and,</li> <li>• APS Central Registry and,</li> <li>• Sex offender Registry check and ,</li> <li>• Local law enforcement agency checks and,</li> <li>• State wide law enforcement agency check</li> </ul> <p>Approval or denial of placement based on background checks:</p> <ol style="list-style-type: none"> <li>1. If a person living in the potential relative/kinship home has been convicted of a felony involving abuse or neglect of a child, sexual abuse, a crime against a child or children (including child pornography) or a crime of violence including rape, sexual assault, or homicide, but not including others such as physical assault or battery, the home shall not be approved.</li> </ol>
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	<p>2. If a person living in the potential relative/kinship home is identified as a perpetrator on the Child Abuse and Neglect Central Registry or equivalent in any state the home shall not be approved.*</p> <p>3. If a person living in the potential relative/kinship has been convicted of a felony, involved in physical assault (other than a crime of violence described in number 1), battery, or a drug related offense within the past five years the home shall not be approved</p> <p>*If a person living in the potential relative/kinship home is identified as a perpetrator on the Child Abuse and Neglect Central Registry, and upon review, the record is expunged, placement may then be reconsidered. Reference the Division of Children and Family Service protection and Safety Procedure #20-2017; effective date 6/15/17.</p> <p>The home study report shall be submitted to the probation/problem solving court officer. Concerns shall be discussed prior to the finalization of the report.</p>
<b>Service Frequency</b>	A minimum of one in person home visit and an interview with all household members
<b>Length of Stay</b>	The onsite assessment should be initiated within 5 days of referral.
<b>Staffing</b>	A Child and Family Services (CFS) Resource Development worker or designee, youth placing foster care agency or qualified and approved contracted person will conduct the home study.
<b>Staff to Client Ratio</b>	1 staff to 1 family
<b>Hours of Operation</b>	Flexible in order to meet the needs of the youth and family
<b>Service Desired Outcomes</b>	A written home study with final recommendations will be provided to Probation within thirty (30) days of the placement. The home assessment/study will follow the guidelines determined by the Department of Health and Human Services.
<b>Unit and Rate</b>	Per home study; see rate sheet

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