



ADMINISTRATIVE OFFICE OF PROBATION

Service Interpretive Guidelines

Electronic Monitoring

SERVICE DESCRIPTION:

Electronic monitoring (EM) is an electronic system for high-risk clients to enhance community safety. EM provides the probation officer a notification, or alert, when a client leaves his/her home when he/she is required to remain home or when the client enters an exclusion zone (a geographic area where they are not permitted to go). There are two types of EM technology used by Probation: Radio Frequency (RF) and Global Positioning System (GPS).

EXPECTATION/REQUIREMENTS:

- **Radio Frequency (RF)** is designed for individuals who are in need of stabilization and structured scheduling when outside of their residences. This technology tracks the departure and return of clients from their residence and allows for daily schedules and curfews to be set. The targeted population includes individuals currently under supervision for a property crime; a history of missing appointments, including employment; struggles with time management, life management, or substance use; or overall irresponsibility and instability.
- **Global Positioning System (GPS)** is reserved for individuals who pose a threat to community safety, and includes sharing with law enforcement that GPS technology is in use. This technology tracks the whereabouts of a person on a real-time basis and can include exclusion zones. The targeted population includes individuals currently under supervision for a crime involving a victim; a history of violence (current or prior conviction within the past three (3) years); gang members (known or suspected affiliation verified by law enforcement); and individuals who have a current or previous conviction for the distribution/sale of drugs.
- Service is designed to be short-term in nature
- Service is to remain in place as long as authorized by probation/problem-solving court staff
- Service is designed to serve as a supervision tool, not to replace case management responsibilities
- Probation/problem-solving court staff members will be responsible for:
 - Where possible, notify Contractor within 72 hours of date and location of hook-up and removal
 - Creating and providing Contractor with curfew/schedule(s)
 - Advising clients of the processes/rules for monitoring
 - Upon notification by Contractor, immediately:
 - Respond when Contractor cannot resolve issues (GPS, RF)
 - Manage all cut/tampered straps (GPS, RF)
 - Manage all exclusion zone violations (GPS)
 - Manage all inclusion zone violations, include late curfew (GPS)
 - Manage all lost signal/unable to connect (GPS)

- Probation/problem-solving court staff may request ad hoc reports, as available, from Contractor related to community criminal activity and manage investigation process related to clients