



ADMINISTRATIVE OFFICE OF PROBATION

Service Interpretive Guidelines **Substance Use Evaluation**

SERVICE DEFINITION:

A Substance Use Evaluation is a clinical, strengths-based evaluation of an individual experiencing substance use symptoms. This evaluation must be completed prior to the initiation of any substance use treatment services. The Substance Use Evaluation is a process of gathering information to assess client functioning and needs based on identification of the presenting problem, evaluation of past and present symptoms, formulation of a diagnostic impression (as applicable) and recommendation for treatment services/strategies. The Substance Use Evaluation will include a substance use diagnostic impression (as applicable), history of substance use symptoms, trauma history/symptoms, criminogenic risk, risk of harm to self and/or others, the individual's perception of the situation and collateral information. Based on the evaluation, recommendations are provided and justified for appropriate behavioral health services and treatment. The Substance Use Evaluation may include a recommendation for further mental health evaluation, if supported and not already identified. The evaluation will meet all of the requirements of the Standardized Model for the Delivery of Substance Use Services. If the Simple Screening Instrument (SSI) indicates a needed referral for a Substance Use Evaluation, the probation/problem-solving court staff member is to send the results to the Registered Service Provider for inclusion in the narrative evaluation report.

EXPECTATIONS/REQUIREMENTS:

- The probation/problem-solving court staff member is responsible for reviewing all screenings/risk assessments to determine if the client has a need for further evaluation.
- The probation/problem-solving court staff member shall work with the client to determine a Registered Service Provider (RSP) to conduct the evaluation.
- The probation/problem-solving court staff member will communicate with the RSP to provide all collateral information to assist with the completion of the evaluation.
 1. All evaluations should lead to clinical recommendations for treatment services, including justification for the level of care. Evaluations could also recommend no treatment with appropriate justification.
 2. Evaluations should not focus on non-treatment needs and should not identify or refer to particular agencies offering the recommended service.
- This service will assist clients who have risks and needs related to substance use. The outcome of the evaluation is identifying any substance use diagnoses and treatment recommendations.
- Probation/problem-solving court staff members will utilize the RSP's clinical recommendations to assist in developing and individualized case management plan.