



ADMINISTRATIVE OFFICE OF THE COURTS & PROBATION

***Service Interpretive Guidelines***  
**Justice Wraparound Program**

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**SERVICE DEFINITION:**

Justice Wraparound Program (JWP) is an intensive coordination service, utilizing the “wraparound” principles.

Justice wraparound is designed to assist youth and their family with developing a team of formal and informal supports focused on stabilizing family and youth functioning in the least restrictive, least intrusive environment. The plan that is developed is strength based, developmentally appropriate, and culturally competent.

The JWP program combines an assessment and treatment planning process that utilizes the wraparound principles through developing referral sources, collaborative working relationships and integration.

Probation/problem solving court-involved youth age 18 and younger is the identified population.

**TARGET POPULATION:**

This service would typically assist in addressing youth who have family relationship problems, inconsistent parenting, inappropriate discipline, delinquency, and truancy. The youth may have high needs in Family/Parenting, Peer Relations, Substance Use, Leisure/Recreation, Education/Employment, Personality/Behavior and/or Attitudes/Orientation. Probation/problem solving court-involved youth age 18 and younger.

**PROBATION/PROBLEM SOLVING COURT OFFICER (OFFICER) RESPONSIBILITIES:**

- A written JWP service plan shall be developed with the youth and probation/problem solving court officer based upon the probation referral and family/youth intake interview. The written service plan will be shared with the probation/problem solving court officer.
- Individualization of the plan will be determined based on service referral information, (criminogenic risk, need and responsivity) relevant collateral documentation/assessments and youth/family goals.
- Youth and the youth’s parent(s) and/or guardian(s) shall participate in the intake process in person.
- The JWP agency will have a collaborative partnership (communicating on the youth’s progress) with the local probation/problem solving court officer and other agencies, which are supporting the youth.
- Officer shall communicate weekly, at a minimum for updates on the treatment plan, goals and the youth and family’s engagement in services.

- Officer shall assist in maintaining family engagement and facilitate family team meetings to encourage communication and progress.
- Officer shall verify with the JWP staff if progress is being made. If progress is not indicated, the JWP staff shall provide a rationale as to what changes will be made to initiate a plan to increase progress.
- Officer will complete engagements outlining admission, progress and discharge.
- Officer will work with the JWP team to begin discharge planning at the time of service initiation. The provider's written discharge plan will include:
  - Recommendations for next appropriate community services
  - Follow up appointments scheduled in conjunction with family
  - Community supports and resources for the youth/family
  - Consultation with community agencies on behalf or in conjunction with the youth/family
  - Update every time there is a change in the youth/family circumstances
  - Summary of goals and objectives completed by the JWP staff
  - The continuing plan of care that was developed
- Upload all documents to the information management systems