

**INSTRUCTIONS FOR FILLING OUT AFFIDAVIT IN  
SUPPORT OF MOTION FOR SERVICE BY PUBLICATION**

**HEADING**

- Enter the name of the county where you are filing the Complaint.
- Enter your first, middle, and last names. You are the plaintiff.
- Enter your spouse's first, middle and last names. Your spouse is the defendant.
- The Clerk of the District Court will give you a case number when you file the Complaint. You must include the case number on any papers you file.

**BODY OF THE AFFIDAVIT**

In the blank following "County of" enter the name of the county where you are signing this Affidavit.

The numbers below give instructions for completing the paragraphs with the same numbers in the Affidavit.

Paragraph 1. Enter your name. You are the plaintiff.

Paragraph 4. Describe the efforts you have made to locate your spouse. You can staple extra sheets of paper to the end of the affidavit if you need to. If you do that, indicate in Paragraph 4 that you are attaching extra sheets of paper.

Paragraph 6. List the date, including year, you last saw your spouse.

**FINAL SIGNATURE**

- **ONLY WHEN YOU ARE BEFORE A NOTARY PUBLIC**, on the first line sign your first, middle, and last names and enter the date.
- On the second line enter your first, middle, and last names.
- On the third line enter your full street address.
- On the fourth line enter your city, state, and ZIP code.
- On the fifth line enter your telephone number, including the area code, and your e-mail address, if any.

The Notary Public will fill out the date at the end of the Affidavit and will sign his or her name in the last blank.