

On November 24, 2021, the Nebraska Supreme Court approved the following rule amendments to the Nebraska Supreme Court Personnel Policies and Procedures Manual, specifically rule 1 regarding “Range of Applicability,” as well as rule amendments to Other Personnel-Related Policies *, effective January 1, 2022:

Nebraska Supreme Court Personnel Policies and Procedures Manual

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1. Range of Applicability

These policies and procedures apply equally to all employees of the Nebraska Supreme Court unless otherwise noted. Included are employees working in of the probation system, the district courts, the separate juvenile courts, the county courts, the Reporter of the Supreme Court’s Office, the Clerk of the Supreme Court’s Office, the Administrative Office, the Staff Attorney Offices of the Supreme Court and Court of Appeals, the Office of the Counsel for Discipline, the Office of Dispute Resolution, and the State Library.

These policies, except where otherwise specifically stated hereinafter or in any other Nebraska Supreme Court rule, expressly do not apply to judges, the Clerk of the Supreme Court and Court of Appeals, the Reporter of the Supreme Court and Court of Appeals, the State Court Administrator, the State Probation Administrator, the Counsel for Discipline, ~~official court reporters,~~ or private staff of the individual justices of the Supreme Court or judges of the Court of Appeals. Such private staff consists of administrative assistants, career law clerks, and law clerks.

If additional policies exist pertaining only to particular probation districts or district courts, separate juvenile courts, or county courts in which personnel are employed, they will be explained by the chief probation officer, judge, clerk magistrate, or judicial administrator in that location. Any additional policy, however, shall require approval by the Administrative Office of the Courts/Probation and shall be consistent with, and limited by, the provisions of these rules.

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Other Personnel-Related Policies *

* The Furlough Policy and the Use of Social Media Policy are separate from the Nebraska Supreme Court Personnel Policies and Procedures and apply equally to all employees of the Nebraska Supreme Court. These include all employees in the county court system, the probation system, the Reporter’s Office of the Supreme Court and Court of Appeals, the Clerk’s Office of the Supreme Court and Court of Appeals, the Administrative Office of the Court/Probation, the Office of the Counsel for Discipline, and the State Law Library. These policies also apply to the State Court Administrator; the State Probation Administrator; the Clerk of the Supreme Court and Court of Appeals; the Reporter of the Supreme Court and Court of Appeals; all private staff of the Supreme Court and Court of Appeals, including administrative assistants, career law clerks, and law clerks; the staff attorneys of the Supreme Court and Court of Appeals; all court reporting personnel ~~official court reporters;~~ and any other employee of the Nebraska Supreme Court.

* The Workplace Harassment Policy, Drug-Free Workplace Policy, and Travel Policies are separate from the Nebraska Supreme Court Personnel Policies and & Procedures and apply equally to all officers

and employees of the Nebraska Supreme Court. These include all officers and employees in (1) the county court system, (2) the probation system, (3) the Reporter's Office of the Supreme Court and Court of Appeals, (4) the Clerk's Office of the Supreme Court and the Court of Appeals, (5) the Administrative Office of the Supreme Court, (6) the Office of the Counsel for Discipline, and (7) the State Law Library. These policies also apply to (1) the State Court Administrator; (2) the State Probation Administrator; (3) the Clerk of the Supreme Court and Court of Appeals; (4) the Reporter of the Supreme Court and Court of Appeals; (5) the Counsel for Discipline; (6) the justices of the Supreme Court, judges of the Court of Appeals, and all private staff of the Supreme Court and Court of Appeals, including administrative assistants, career law clerks, and law clerks; (7) the staff attorneys of the Supreme Court and Court of Appeals; (8) all district court judges and their court reporting personnel ~~official court reporters~~; (9) all juvenile court judges and their court reporting personnel ~~official court reporters~~; (10) all county court judges; (11) all Workers' Compensation Court judges; and (12) any other court officer or employee subject to the Nebraska Revised Code of Judicial Conduct.

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