

Appendix Form 1

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**Pretrial Memorandum**

1. **Issues that will be tried are:**
2. **Expected length of trial is \_\_\_\_\_ days.**
3. **Witnesses this party *MAY* call to testify**
  - A. Name
  - B. Address and Telephone Number
  - C. General Topic of Testimony
4. **Exhibits this party *MAY* offer**
  - A. General Description
  - B. Date
5. **Real Estate (for each parcel of real estate owned)**
  - A. Legal description
  - B. Mortgage or lien (Creditor and amount)
    - (1) At time of filing Complaint
    - (2) At time of filing Pretrial Memorandum
  - C. Fair market value at time of filing Pretrial Memorandum
6. **Vehicles, including recreational vehicles or boats (for each vehicle)**
  - A. Year and make
  - B. Mortgage or lien
    - (1) At time of filing Complaint
    - (2) At time of filing Pretrial Memorandum
  - C. Fair market value at time of filing Pretrial Memorandum
7. **Cash, Checking and Savings Accounts (for each account)**
  - A. Name of financial institution/ type of account / last 4 digits of account number  
[**Warning:** Do not provide a complete account number]
  - B. How title held
  - C. Amount at time of filing Complaint
  - D. Amount at time of filing Pretrial Memorandum
8. **Stocks and Bonds (for each stock or bond held)**
  - A. Name and address
  - B. Description of the security [**Warning:** Do not provide complete account numbers or other identifying information]
  - C. Value at time of filing Complaint
  - D. Value at time of filing Pretrial Memorandum
9. **Life Insurance (for each policy owned or held)**
  - A. Name of company

- B. Policy number [**Warning:** Do not provide complete account numbers or other identifying information]
  - C. Cash surrender value at time of filing Pretrial Memorandum
  - D. Loan against policy
    - (1) Date incurred
    - (2) Amount owed as of filing of Complaint
    - (3) Amount owed as of filing Pretrial Memorandum
  - E. Owner
  - F. Beneficiary
- 10. Furniture and Personal Effects: List only items that are in dispute or of unusual nature or value (description and value as of filing Complaint and as of filing Pretrial Memorandum)**
- 11. Other assets and property (description and value as of filing Complaint and as of filing Pretrial Memorandum)**
- 12. Indebtedness (for each creditor)**
- A. Name of creditor [**Warning:** Do not provide complete account numbers or other identifying information]
  - B. Amount of debt as of filing Complaint
  - C. Amount of debt as of filing Pretrial Memorandum
  - D. By whom incurred/when incurred/original amount
  - E. State whether you claim the debt is marital or nonmarital
  - F. Amount of monthly payment
- 13. Statement of gross income for each party for the three years preceding trial.**
- 14. If support is an issue, list living expenses for you and any minor child(ren) living with you.**
- 15. Pension/Retirement Plans**
- A. Name [**Warning:** Do not provide complete account numbers or other identifying information]
  - B. Participant
  - C. Value at time of filing of Complaint
  - D. Value at time of filing Pretrial Memorandum
- 16. If you claim any property in which you have an interest is nonmarital**
- A. Identify the property you claim is nonmarital
  - B. State the factual basis for your claim that it is nonmarital
  - C. State whether you acquired an interest in the property before the marriage or during the marriage
  - D. State the value of the property that you claim is nonmarital

The undersigned states and acknowledges that:

1. This Pretrial Memorandum accurately identifies all of the property and debt in which he or she has an interest as of the filing date of the Complaint and as of the date this Pretrial Memorandum is executed (other than personal property about which there is no dispute).
2. Without request therefor, he or she is under a continuing duty to update all information that is required to appear on this Pretrial Memorandum.
3. Within five (5) days of the first day of trial, there may be no changes to information appearing in this Pretrial Memorandum without the consent of the opposing party or leave of court.
4. Absent leave of court or consent of the opposing party, he or she will not be permitted to call witnesses, present exhibits or otherwise produce any evidence unless the witness, exhibit, property and issue timely appear in this Pretrial Memorandum.

Dated \_\_\_\_\_ SUBMITTED BY: \_\_\_\_\_, # \_\_\_\_\_  
Counsel for Plaintiff/Defendant

STATE OF NEBRASKA     )  
  ) ss.  
COUNTY OF LANCASTER )

Plaintiff / Defendant, being first duly sworn, states that he/she has read the above and all statements contained herein are true and accurate to the best of his/her knowledge.

\_\_\_\_\_  
Plaintiff/Defendant

Subscribed and sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public