

PROPERTY STATEMENT
INSTRUCTIONS FOR COMPLETION

Pursuant to the District Court Rules of the Fifth Judicial District, this Property Statement is to be completed by each party before a final hearing/trial can be scheduled. See Rule 5-4 A(1). Please complete this document as completely as possible, review it carefully, and return it to your attorney as soon as possible. If you have any questions on completing this form, ask your attorney. The Clerk's staff cannot advise you.

This form is intended to list all assets and liabilities of your marriage. Assets and debts are listed separately on the form.

ASSETS

A. Household Furnishings & Equipment, and Other Tangible Personal Goods

- List the item in the left column; please note that it is not necessary to list every single skillet, blanket, picture, book, etc. We suggest you summarize, such as: kitchen cookware \$_____, set of china \$_____, miscellaneous dishes \$_____, linens \$_____, wall hangings \$_____, matching sofa and chair \$_____, small kitchen appliances \$_____, jewelry \$_____, etc.
- In the next column, use the code provided to indicate whether the item is desired by Plaintiff or Defendant and whether it is premarital property, a gift, or an inheritance.
- In the next column, write "P" for Plaintiff and "D" for Defendant to designate who presently has possession of the item.
- In the next column, Plaintiff should indicate his/her approximate value for the item(s).
- In the next column, Defendant should indicate his/her approximate value for the item(s).
- DO NOT write any values under your spouse's column.
- Please note that with regard to the household items, in estimating values, we suggest you use whatever you think the item would bring at a garage sale or auction, as it may be the only "real" value of a used item. Do not use replacement value or purchase price, unless the item is new.

B. Checking & Savings Accounts

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list any checking, savings, or certificate of deposit in this section, including account numbers, the value, and who is authorized to sign – Plaintiff, Defendant, or Joint.

C. Automobiles & Other Vehicles

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list any motor vehicle, camper, boat, etc., including serial number, value, and who has current possession of the vehicle – Plaintiff, Defendant, or Joint. The value of the vehicle can be obtained by referring to a "Blue Book" used by car salesmen. If there is a name other than Plaintiff or Defendant on the title, please include this information.

D. Farm or Business Equipment, Inventory, and Supplies

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list items which would be used to operate a farm or business.

E. Real Estate

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list any real estate owned, by address. State in whose possession it is at the present time, and each party shall state the estimated value. Attach a photocopy of applicable Deed(s), Purchase Contract(s), or other document(s), showing the legal description of each property, identifying each document as referring to E.1, E.2, etc.

F. Life Insurance & Retirement Plans

- Following the procedure for completing the columns set forth for Household Furnishings, described above, identify each policy/plan by company name and policy number and the owner of each policy/plan.
- Indicate in the first column whether the plan is vested [V] or unvested [UV]. Vested refers to whether or not any part of the plan is accessible for cash, if needed. You can abbreviate Vested or Unvested.
- Record the value of the policy in the appropriate column.

G. Miscellaneous

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list any asset or property that has not been previously listed under any other section. (E.g., shares or stock, contracts payable to you, livestock, etc.)

LIABILITIES

H. Mortgages or Contracts on Real Estate

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list, by lender and loan number, any loan or installment contract for which you and/or your spouse owe on real estate.
- Include in the column marked "lien on property no." a reference to the property which secures the loan, by referring to the properties listed in Paragraph E – such as E.1, E.2.
- The value to be listed shall be the present balance due on such mortgage/contract.

I. Secured Creditors (Debts)

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list, by creditor name, any secured creditors.
- Include in the column marked "lien on property no." a reference to the property which secures the loan, by referring to the assets listed in this Inventory – such as C.1 (car) or B.2 (bank account).
- Identify the property which is secured by reference to its paragraph and line number in the assets section of this inventory.
- A secured creditor is a person or business that has an interest in or lien on a specific piece of your property. If you do not pay your debt, this secured creditor can foreclose on, or repossess, that piece of property. Secured debts may include, but are not limited to: Vehicle loans, furniture/appliance loans, and any debt that is secured by a pension, 401(K) plan, certificate of deposit, etc.
- The value to be listed shall be the present balance of the debt.

J. Unsecured Creditors (Debts)

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list, by creditor name and account number, any accounts on which payment is due to an unsecured creditor.
- List the purpose of the expense in the category marked “purpose”.
- An unsecured creditor is any person or business to whom you owe money and who cannot foreclose on or repossess a specific piece of your property if you do not pay. Unsecured debts may include but are not limited to: Credit cards, personal loans, student loans, any account you co-signed, medical bills, etc.
- The value to be listed shall be the present balance of the debt.

K. and L. Assets of Plaintiff/Defendant on Date of This Marriage

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list items owned by Plaintiff or Defendant on the date of this marriage.
- The value to be listed shall be the value of the item at the time of the marriage.

M. and N. Debts of Plaintiff/Defendant on Date of This Marriage

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list, by individual or company name, debts owed by Plaintiff or Defendant on the date of this marriage.
- The value to be listed shall be the balance at the time of marriage.

O. and P. Gifts or Inheritances Received by Plaintiff/Defendant Since Date of Marriage

- Following the procedure for completing the columns set forth for Household Furnishings, described above, list items or money received as gifts or inheritance by Plaintiff or Defendant since the date of this marriage.
- This DOES NOT include gifts from either spouse. Gifts between spouses after the date of marriage are marital property and should be listed in the appropriate places on this statement form.

Signature

This document is to be executed in front of a Notary Public or the Clerk or Deputy Clerk.

Amendments approved January 21, 2016.