## How to convert Pages to PDF on a Mac

**1.** Open the Pages document you want to convert.

**2.** Click on File from the menu bar.

**3.** Scroll down and click on "Export to." This will bring up the export dropdown menu.

4. In the "Export to" dropdown menu, scroll to and click on PDF.



You can convert Pages to PDF using the exporting method. Ryan Ariano/Business Insider

**5.** Next you will get the PDF menu, asking about image quality.

**6.** Note that the better the image quality, the larger the file. One of the benefits of saving a multimedia file as a PDF, however, is that it already considerably shrinks the file size.

PDF	Word	Plain Text	ePub	Pages '0
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Image	Quality: Good			
Req	uire password to op	en		

You can adjust the quality of the image according to your own preferences. Ryan Ariano/Business Insider

7. Click Next.

**8.** This will bring the "Save" pop-up to change the name of the PDF, though you can also leave it the same. A PDF copy will be saved on your desktop once you confirm this.