



Probation Service Definition

ADMINISTRATIVE OFFICE OF PROBATION

SERVICE NAME	Tutoring <input type="checkbox"/> Adult <input checked="" type="checkbox"/> Juvenile
Category	Non-Treatment
Setting	Community-Based
Facility License	N/A
Service Description	A short-term service which provides instruction and guidance to a student for the purpose of enhancing educational success in a school setting. The tutor will work with the youth, parent, officer to identify barriers and develop a plan for educational success.
Service Expectations	The tutor is responsible for increasing a student's knowledge and understanding in the probation officer-referred areas of instruction. This is accomplished through: <ul style="list-style-type: none"> • Determine the level at which the student is struggling • Allow the student to learn at pace that is comfortable but challenging • Teach the student basic concepts of the subject • Provide a process for the student to find the answer • Encourage students success and to develop their own strategies • Advocate for their student in educational opportunities • The tutor will maintain contact with the officer
Service Frequency	The frequency shall be approved by the probation officer and will be no more than 5 hours per week.
Length of Stay	Up to 90 days
Staffing	Certified teacher, certified tutor or affiliated with an agency providing tutoring.
Staff to Client Ratio	Up to 2 per session
Hours of Operation	Flexible in order to meet the needs of the youth and family.
Service Desired Outcomes	<ul style="list-style-type: none"> • The youth has an increased understanding of the referral area of instructor • Improved grades and homework completion in the subject referral area of instructor • Maintain or improved attendance
Unit and Rate	Hourly

[Click to direct to Service Interpretive Guideline]

